Terese Marie Dennison

Tucson, Arizona

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# Education Coordinator

**Academic Advisory / Curriculum Design / Departmental Management**

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| ***Professional Summary:***   * Dedicated and results-driven professional deeply committed to supporting faculty, administration, and students within the organization. Proficient in inspiring excellence and achievement through careful planning, assessments, and motivation. * Successful leadership experience in complex, multi-stakeholder educational institutions. A commitment to experiential learning and inquiry: ability to engage directly with faculty and administration on issues related to pedagogy, curriculum, and budget. * Managerial and operational acumen: skilled in building departmental capacity and strong leadership teams, set clear expectations, and communicate effectively with multiple constituencies. | ***Areas of Expertise:***   * Educational Leadership * Counseling & Mentoring * Student Services & Advisory * Classroom Management * Performance Evaluation * Trainings & Workshops * Reporting & Documentation * Distance & Online Learning * Continuous Process Improvement |

**Career Experience**

**Instructor of English, Literature, and Composition | 2019 – Present**

Private Employers, Tucson, AZ

Deliver rigorous and well-organized lessons, ensuring student self-sufficiency and assisting in achieving academic goals. Plan lessons and sequences with clear objectives to ensure progression for all students. Establish an exemplary classroom culture, balancing high expectations with individual attention and support. Ensure timely management and response to electronic correspondence from students and parents via telephone, email, and web-based virtual meeting room software, primarily Zoom and Google Suite.

**Selected Accomplishments:**

* Design and implement original inquiry-based curriculum, focusing on critical and creative thinking.
* Enable students of varied levels and social backgrounds to become lifelong learners, increasing engagement and motivation while incorporating differentiated instructional techniques

**History Department Chair | 2011 – 2019**

Green Fields School, Tucson, AZ

Created and proposed budget requests and determined expenditure priorities, assuring department continuation and enhancement. Evaluated peer performance; identified areas of improvement and developed appropriate strategies. Spearheaded development and implementation of projection and curriculum maps for History and English departments. Maintained and updated department records, including staff files, lesson plans, and program evaluations in accordance with school procedures.

**Selected Accomplishments:**

* Provided oversight and direction to peers by leading department meetings and discussing strategies for increasing student achievement.
* Composed and compiled supporting evidence to present to the AdvancED academic accreditation board; showcasing data management, planning, and organizational skills through involvement in three accreditation cycles.

**Literature and World History Classroom Teacher | 2005 – 2019**

Green Fields School, Tucson, AZ

Coordinated with students and advised in leadership roles, course selections, and college admissions. Delivered expert guidance to students regarding leadership tasks, including school wide communications, Senior Masterwork projects, Issue and Career Day events, and class fundraising. Drafted original inquiry-based curriculum focusing on fundamentals and critical and creative thinking. Utilized a variety of instructional strategies and appropriate activities promoting intellectual reasoning, socio-cultural development, and academic success of young adults.

**Selected Accomplishments:**

* Trained, supervised, and mentored newly hired teachers to ensure premier quality and innovation in teaching techniques.
* Formulated and implemented annual week-long study programs with comprehensive lesson plans and materials for a creative and hands on approach to learning.
* Formulated and updated educational programs and curriculum strategies in liaison with department heads and administrators.

**Additional Experience**

**Literature & History Classroom Teacher** | Tucson Hebrew Academy Tucson, AZ | 2004 – 2005:  *Served as lead instructor for middle school literature and history classes*. *Developed original inquiry and project based learning curriculum with a focus on fundamentals.*

**Literature & History Classroom Teacher** | Armstrong Academy Tucson, Arizona | 1999 – 2003: *Developed original inquiry and project based learning curriculum with a focus on fundamentals. Served as mentor for newly hired teachers.*

**Educational Background**

**Master of Arts in Secondary Education - Language, Reading & Culture |** University of Arizona

**Bachelor of Arts (Hons) in Education |** University of Arizona